



PERHATIAN

KEPADA SEMUA PELAJAR

PROGRAM DIPLOMA



PENDAFTARAN SEMESTER BAGI SEMESTER 2 SESI 2022 / 2023

1

Pendaftaran semester **WAJIB** dibuat melalui **UniSIS (Student)** dalam tempoh yang telah ditetapkan oleh Universiti. Pelajar boleh mendaftar semester bermula pada **02 Januari 2023 hingga 11 Januari 2023.**



2

Pelajar diingatkan supaya **mengemaskini profil** pelajar seperti berikut :

i

Alamat rumah

ii

Relatives

iii

Nombor telefon terkini

agar memudahkan proses penghantaran surat-menyurat kepada pelajar.



3

Pelajar yang lewat mendaftar semester akan dikenakan bayaran **DENDA** sebanyak **RM10.00 sehari** bermula **12 Januari 2023 (Khamis)**



4

Untuk makluman, pelajar yang berhutang akan dihalang daripada membuat pendaftaran semester. Rujuk Unit Akaun Pelajar, Jabatan Bendahari di talian/ email



015-48797760 @ Samb. 7733/7738
ukpk@bendahari.upsi.edu.my

Untuk urusan hutang.



5

Pelajar diingatkan supaya **menyemak profil** masing-masing di **UniSIS (Student)** setelah **membuat pendaftaran semester** bagi memastikan pendaftaran semester berjaya dan semester pengajian berganjak.



6

Status seseorang pelajar universiti akan **gugur** sekiranya **tidak mendaftar** semester dalam tempoh **2 minggu** selepas semester bermula tanpa memberi sebab secara bertulis kepada Dekan Fakulti. Semua pelajar program **DIPLOMA** adalah tertakluk kepada Kaedah Universiti Pendidikan Sultan Idris (Perkara Akademik) Pindaan 2021.



7

Jadual Kuliah hanya **boleh dicetak** selepas pelajar membuat pendaftaran semester (sekiranya mendaftar melalui **UniSIS (Student)**).



UNTUK MAKLUMAT LANJUT HUBUNGI
UNIT PENJADUALAN DAN APEL



015 - 48797075 / 7985



HOTLINE 013 - 4623016



ATTENTION

TO ALL

DIPLOMA STUDENT



SEMESTER REGISTRATION

SEMESTER 2 SESSION 2022/2023

1

Semester registration **MUST** be done **via UniSIS (Student)** during the period as stated by the university. Students can register from **02th January 2023 to 11th January 2023.**



2

Students are reminded to **update profile information** especially current :

i

Address

ii

Relatives

iii

Telephone Numbers

to ensure correspondences are reachable.



3

Late registration will be **FINED RM10.00** per day starting from **12th January 2023 (Thursday).**



4

Students who are in debt will be prevented from registering the semester. To facilitate the semester registration process, students are advised to contact Bursary Office at number/ email :



015-48797760 @ Ext.7733/7738

ukpk@bendahari.upsi.edu.my



5

Students are reminded to **check their profile in UniSIS (Student)** after registering for the semester to ensure successful semester registration for the following semester of study



6

Students will lose his/her student status if he/she failed to register within two (2) weeks after the commencement of the current semester without giving any written notification to the Faculty Dean. Semester Registration is in accordance with the Universiti Pendidikan Sultan Idris (Academic Matters) Rules 2021.



7

Students **can only print** the **LATEST lecture timetables** upon, completion of the semester registration (only for students registering through **UniSIS (Student)**).



FOR FURTHER INFORMATION PLEASE CONTACT
SCHEDULING AND APEL UNIT



015-48797075 / 7985



HOTLINE

013-4623016