

\_\_\_\_\_  
(Student's name)

\_\_\_\_\_  
(Matrix number)

\_\_\_\_\_  
(Programme Code & Name)

Date: \_\_\_\_\_

To :

Deputy Dean (Academic and International)  
Faculty of Arts, Sustainability and Creative Industries  
Universiti Pendidikan Sultan Idris  
35900 Tanjong Malim  
Perak Darul Ridzuan.

Through :

Academic Advisor  
Faculty of Arts, Sustainability and Creative Industries  
Universiti Pendidikan Sultan Idris  
35900 Tanjong Malim  
Perak Darul Ridzuan.

YBrs. Dr.,

**APPLICATION TO ADD MORE CREDIT HOURS FOR UNDERGRADUATE PROGRAMME SEMESTER 1 SESSION 2024/2025 (A241)**

With regard to the above matter is referred.

2. For the information of YBrs. Dr., I like the name above and would like to apply for **more credit hours from \_\_\_\_\_ credit hours to \_\_\_\_\_ credit hours. The course information to be added to the A241 semester is as follows:-**

BIL.	CODE & COURSE	CREDIT HOURS	REASONS FOR ADDING COURSES

3. Accordingly, it is my great hope that YBrs. Dr. can approve this application. Attached herewith is **a copy of the exam results (A232)** and the latest lecture schedule for the attention of YBrs. Dr.

Thank you.

Yours sincerely,

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( )

HP No. : .....